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ILLINOIS DEPARTMENT OF PUBLIC HEALTH
DIVISION OF HEALTH CARE FACILITIES AND PROGRAMS
AMBULATORY SURGICAL TREATMENT CENTER
SURVEY REPORT

NURSING SURVEY

NURSING SURVEY

Women's Aid Clinic
NAME OF FACILITY

4-1-96
DATE OF SURVEY

4751 W. Touhy Ave
ADDRESS

Janet M Edwards RN HFSN
NAME OF SURVEYOR

Lenswood, IL 60646
CITY ZIP

NAME OF SURVEYOR

NAME OF ADMINISTRATOR

TELEPHONE

PURPOSE OF SURVEY:

INITIAL

RESURVEY

COMPLAINT

COMMENTS:

*Hours Tuesday 8A-2P
Saturday 8³⁰/₁₇ - 2 PM*

Women's Aid Clinic

ASTC RULES AND REGULATIONS

IN
COMPLIANCE

COMMENTS

Section 205.220 Organizational Plan

An organizational plan shall be known to the staff and available for public information in the facility. The document shall clearly set forth the organization, duties, responsibility, accountability and relationships of professional staff and other personnel. All owners, administrators, professional staff and ancillary personnel shall act in accordance with this document. This document shall be submitted to the Department with the initial application and thereafter will be reviewed at regular inspections by the Department.

(Source: Amended at 1 Ill. Reg. 30, p. 371, effective July 23, 1979)

YES	NO	N/A
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Women's Aid Clinic

4751 Touhy

Lincolnwood

ASTC RULES AND REGULATIONS

IN COMPLIANCE

COMMENTS

Section 205.130 Standards of Professional Work

Management and/or the owner of the ambulatory surgical treatment center shall maintain proper standards of professional work in the licensed facility.

a) A qualified consulting committee shall be appointed in writing by the management and/or owner of the ambulatory surgical treatment center and shall establish and enforce standards for professional work in the facility and standards of competency for physicians. The consulting committee shall meet not less than quarterly and shall document all meetings with written minutes. These minutes shall be maintained at the facility and shall be available for inspection by the Department.

1) The membership of the consulting committee shall reflect the types of procedures performed. If the facility performs more than 10 procedures per month in more than 10% of the total procedures performed are in a specific speciality area then there shall be a consulting physician of that speciality on the consulting committee.

2) The consulting committee shall review development and content of the written policies and procedures of the center, the procedures for granting privileges, and the quality of the surgical procedures performed. Evidence of such review shall be recorded in the minutes.

3) Credentials shall be provided by those physicians seeking practice privileges. These credentials shall be reviewed by the credentials committee and specific practice privileges identified and recorded. Record of such accepted practice privileges shall be available for facility staff use and public information within the facility.

4) Each member of the medical staff granted specific surgical practice privileges shall provide a notarized statement or documentation indicating the name of the Illinois' licensed hospital(s) where they have skilled-equivalent practice privileges. Such statements or documentation shall be available for inspection by the Department. A list of privileges granted each medical staff member of the ambulatory surgical treatment center shall be available at all times for use by the staff of the center and for inspection by Department staff. As used in this subsection, "skilled-equivalent" means the ability to perform similar procedures requiring the same level of training and expertise.

5) The consulting committee shall act as a tissue committee and shall review at least quarterly pathological reports from procedures performed by each physician on the staff. Evidence of such review shall be recorded in the minutes.

YES	NO	N/A
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✓		
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Women's Aid Clinic, 14751 Touhy, Glenview, IL 60046

ASTC RULES AND REGULATIONS

IN COMPLIANCE

COMMENTS

Section 205.230 (continued)

b) A qualified physician shall be designated "Medical Director."

- 1) The Medical Director shall secure compliance with the policies and procedures pertaining to medical and surgical procedures, approved by the consulting committee.
- 2) The Medical Director shall be responsible for the implementation of medical policies and procedures contained in the facility's policies and procedures manual (Section 205.240) governing the professional personnel involved directly in the care of patients undergoing surgical procedures, including their preoperative and postoperative care and follow-up.
- 3) The Medical Director shall establish and secure compliance of standards for the observation of patients by nursing personnel during the postoperative period.

YES	NO	N/A
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Woman's Aid Clinic, 4751 Touhy

Lenexwood, IL 60446

ASTC RULES AND REGULATIONS

IN COMPLIANCE

COMMENTS

Section 205.240 Policies and Procedures Manual

The management/owner of the ambulatory surgical treatment center shall formulate a written policies and procedures manual. This shall be done in cooperation with the medical and professional staff and shall be approved by the consulting committee. These procedures shall provide for the acceptance, care, treatment, anesthesia services, discharge, referral, and follow up of all patients and all incidental operations of the facility. This manual shall be available to all staff in the center and shall be followed by them at all times in the performance of their duties.

YES	NO	N/A
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Ward 100 Room 4751 Peachy, Lenexa, KS 66646

ASTC RULES AND REGULATIONS

IN COMPLIANCE

COMMENTS

Section 205.310 Personnel Policies

Each ambulatory surgical treatment center shall have written personnel policies including job descriptions for each staff position, which shall include minimum qualifications required for the position. There shall be a documented procedure for orientation of new employees to the facility's policies and procedures as well as the personnel policies including a copy of the appropriate job description.

YES NO N/A

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Section 205.320 Presence of Qualified Physician

A qualified physician shall be present at the facility at all times during the operative and postoperative period for all patients.

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Section 205.330 Nursing Personnel

- a) At least one registered professional nurse with postgraduate education or experience in surgical nursing shall direct and supervise the nursing personnel and the nursing care of patients and shall be on duty at all times on the premises when patients are present.
- b) Nursing care may be provided by student nurses and licensed practical nurses who have been trained in observation and emergency techniques for preoperative and postoperative care of surgical patients and who are under the direct personal supervision of a registered nurse at all times.

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Section 205.340 Basic Life Support

At least one person who is certified in "Basic Life Support" by the American Heart Association shall be on the premises while patients are present.

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